

INTERNSHIP BLOG – VIEWER PERMISSION FORM (only for those doing blog)

Internship Supervisor: _____

Interns are required to write journal/blog entries for every 5-10 hours of work during the internship. Some basic guidelines are below. If you have additional guidelines, please discuss these with the student. Please review the guidelines and complete the information below.

Please follow these guidelines in your blog entries:

- Only use first names
- Do not include any personal information such as email addresses, phone numbers, addresses, etc.
- Follow all school guidelines
- Follow any guidelines provided by your supervisor
- **Fax, email or turn in this signed document to the Internship Coordinator (fax #/email address) at the start of the internship**

I have discussed blog guidelines with _____ and approve of an
Intern's Name

Internship blog that is restricted to the intern, the Intern Coordinator, and others that I authorize.

Supervisor Printed Name, Title

Organization

Signature and date

Email Address (please print neatly)

Please check one or more of the following as they apply:

- ☐ I authorize the intern's blog to be open to the public for viewing and commenting.

OR

- ☐ I authorize members of the Career Advisory Board (for Career Academies), Career Academy faculty and administration, and intern's parents to view and comment on the intern's blog.
- ☐ I authorize these employees of my organization to view and comment on the intern's blog.

List email addresses: _____

